



Foreign Affairs Manual

VOLUME 1 – Organization and Functions

Change Transmittal: ORG-327

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1 FAM 340 BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS (ECA)

Changes

1. Summary:
 - Restructuring of the Office of Global Educational Programs ECA/A/S and the creation of the Study Abroad Branch
 - “Known Issues” corrections
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is **ECA-IIP/EX**. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 1 FAM 340 (CT:ORG-292; 01-04-2013) and insert the new 1 FAM 340 (CT:ORG-327; 02-19-2014).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for

appropriate CT and initial.

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2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.